

**Tasking Memorandum No. 00 - 238**

**Memorandum for** DISTRICT Commanders and Workforce Development Teams, all DCMA HQ Executives and Directors

**Subject:** Call for Nominations for the Federal Executive Institute (FEI) Leadership for a Democratic Society, FY 2001

**Date:** June 6, 2000

**Suspense Date:** June 23, 2000

**Target Audience:** DCMA Workforce in Grade GS-15 and Senior Executive Service (SES) members

**New Information/Guidance/Tools:**

- DLA Corporate Administration memorandum, dated May 26, 2000, issued the FY 01 developmental program data call for the subject program. DCMA is allocated five slots, and will accept nominations from employees in grade GS-15 or SES members.
- FEI is the federal government's development center for senior executives, offering programs which address all five of the Executive Core Qualifications required for entry into the Senior Executive Service (SES).
- Additional information on FEI can be found in the attached FEI brochure, or at OPM's web site at www.opm.gov/fei.
- The application format and instructions are provided in the attached file (WORD format). Each application must include first and second choices for program dates, along with a local Commander/Director endorsement. The District must endorse all applications submitted to DCMA HQ. Applications not accompanied by the required endorsements will not be considered.
- District and HQ Workforce Development Teams should solicit nominations from District/HQ staff, CMOs and other offices, and return applications to the DCMA Workforce Team Point of Contact listed below no later than the above suspense date.
- Handwritten and/or faxed applications will not be accepted. Applications received after the suspense date will not be considered.

**HQ, DCMA Point of Contact for Further Information:**

Donna J. Butler, Workforce Team, DCMA-HRW

Phone: (703) 767-2370 or DSN 427-2370

Email: dbutler@dcmhq.dla.mil

**Signature:**

RAY HANSEN

Executive Director

Human Resources